



# ASIA PACIFIC QUALITY ORGANIZATION

## International Asia Pacific Quality Award (IAPQA) -2010 Application and Eligibility Certification Form

### 1. Applicant

Official Organization Name (NAME THAT WILL APPEAR IN THE CERTIFICATE, PLAQUE AND ALL COMMUNICATION MATERIALS):

Other Name \_\_\_\_\_

Prior Name: \_\_\_\_\_

Headquarters Address: \_\_\_\_\_

\_\_\_\_\_

Website: \_\_\_\_\_

### 2. Highest-Ranking Officer (CEO)

Mr.  Mrs.  Ms.  Dr.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail \_\_\_\_\_

### 3. Eligibility Contact Point

Mr.  Mrs.  Ms.  Dr.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail \_\_\_\_\_

### 4. Alternate Eligibility Contact Point

Mr.  Mrs.  Ms.  Dr.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

E-mail \_\_\_\_\_

**Note:** Should you win the award, you must accept the award personally.

**5. Award Category (Check applicable box)**

- |   |  |
|---|--|
| <input type="checkbox"/> Small Manufacturing Organizations (less 250) | <input type="checkbox"/> Large Manufacturing Organizations                               |
| <input type="checkbox"/> Small Service Organizations (less than 250)  | <input type="checkbox"/> Large Service Organizations                                     |
| <input type="checkbox"/> Educational Organizations                    | <input type="checkbox"/> Not for Profit Organizations including Government Organizations |
| <input type="checkbox"/> Health Care Organizations                    |  |

**6. Size and Location of Applicant**

- a. Total number of:
- Employees (business)\_\_\_\_\_
  - Faculty / staff (education)\_\_\_\_\_
  - Staff (health care)\_\_\_\_\_
- b. Preceding fiscal year:
- Check one financial descriptor: Sales Revenue Budget
  - Check amount: (In US Dollars) 0-\$1M \$1M-\$10M \$10M-\$100M \$100M-\$500M \$500M-\$1B Over \$1B
- c. Number of sites in: Home Country./Territories \_\_\_\_\_ Overseas \_\_\_\_\_
- d. Percent employees in: Home Country/Territories \_\_\_\_\_ Overseas \_\_\_\_\_
- e. Percent physical assets in: Home Country/Territories \_\_\_\_\_ Overseas \_\_\_\_\_
- f. *Attach a line and box organization chart for the applying organization, including the name of the head of each major unit or division.*

**7. Information on your successful national award :( 2007 - 2009)**

Name of National Award \_\_\_\_\_

Date your successful award announced (day/month/year)\_\_\_\_/\_\_\_\_/\_\_\_\_

Date your successful award received (day/month/year)\_\_\_\_/\_\_\_\_/\_\_\_\_

Name of country issuing award \_\_\_\_\_

Name of organization(s) and/or governmental agency (ies) sponsoring award:

\_\_\_\_\_  
Name and addresses of organization(s) that assess, evaluate and select award:

\_\_\_\_\_  
Category (ies) that your award qualified in:

\_\_\_\_\_  
Name(s) of all other national winners in these categories, if any (list all)

The National Quality Award Organization must include in its evaluation of the candidates a visitation that verifies that the documents reflect the organization's actual procedures. Please furnish dates of site visit(s) by the organizers of your national award and *provide support documentation (preferably a letter from the organizer)*. Locations and Dates Visited.

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*The National Quality Award Organization must recommend the organization as a candidate for the International Asia Pacific Quality Award. Please attach appropriate documentation to meet this requirement. This correspondence must be specifically addressed to International Asia Pacific Quality Award Committee, it must recommend your organization and it must be signed by a current officer of the National Quality Award Organization.*

*Attach a copy of award certificate, citation or news release documenting your award.*

#### **8. Submission of Documents:**

All materials must be in English. Please submit four (4) complete copies of Baldrige Application, four (4) complete copies of National Quality Award (NQA) Feedback, one (1) copy of the evidence as a National Quality Award winner, one (1) copy of IAPQA Application & Eligibility Form and all supporting materials/documents to:

DR. CHARLES A. AUBREY II  
Anderson Packaging  
4545 Assembly Drive, Rockford, IL 61109  
U.S.A.

#### **9. Payment Procedures:**

a. Mail your check in US\$1,850.00 for APQO member country and US\$2,000 for APQO non-member country and addressed to Asia Pacific Quality Organization (registered mail to avoid tax charges) **together with a copy of the filled-up IAPQA Application & Eligibility Certification Form to the APQO Executive Office.**

#### **APQO Executive Office Address:**

VICTORIA M. VALLESTERO  
Asia Pacific Quality Organization  
No. 45 Hybrid St., Phase VI,  
Greenwoods Executive Village,  
Cainta Rizal, PHILIPPINES 1900

#### **Note:**

**Send copy of the bank wire transfer thru e-mail at:**

**[admin@apqo.org](mailto:admin@apqo.org)**

**OR**

b. Deposit the amount (consider tax charges) and write the following:

Name of Payee: ASIA PACIFIC QUALITY ORGANIZATION

Name of Payor: (Name of the person or representing organization)

Bank Name: Bank of the Philippine Islands

Bank Address: BF Homes Branch, Aguirre Avenue cor. Elsie Gaches St.,  
BF Homes Subdivision Phase I, Paranaque City, Philippines

Dollar Savings Account No. 8254-0274-65

Swift Code: BOIPHMM

The International Asia Pacific Quality Award is based on the U.S. Malcolm Baldrige National Quality Award (MBNQA). All applicants are required to submit an application form along with the feedback report addressing all criteria based on MBNQA. Application forms are available and can be downloaded from our website: [www.apqo.org](http://www.apqo.org)

If your National Award uses the MBNQA format, copies, in English, of your original award application will suffice.

Additional Supporting/Required Material:

- *Copy of your application for your National Quality Award (in English).*
- *Completed Malcolm Baldrige National Quality Award Application. Note: Not required if your national award is based on MBNQA. (Applications can be no longer than 60 pages total maximum with no additional documents. Extra pages and documents will be removed from the evaluation).*
- *Current Organizational Description (See MBNQA current Criteria for Performance Excellence requirements). (Limit 5 pages). (OPTIONAL)*
- *Current Organizational Challenges (See MBNQA current Criteria for Performance Excellence requirements). (Limit 5 pages). (OPTIONAL)*

#### 10. Self-Certification Statement, Signature—Highest-Ranking Officer

I certify that the answers provided are accurate and that my organization is eligible based on the current requirements for the Malcolm Baldrige National Quality Award. I understand that at any time during the Award Process cycle, if the information provided was inaccurate, my organization will no longer be eligible for the award.

Printed Name \_\_\_\_\_ X \_\_\_\_\_

Signature

Date (day/month/year) \_\_\_\_/\_\_\_\_/\_\_\_\_